

IN THE DISTRICT COURT OF \_\_\_\_\_, ALABAMA  
(Name of County)

\_\_\_\_\_  
Date of Appointment

\_\_\_\_\_  
Date Oath Administered

\_\_\_\_\_  
Date Oath Filed with Probate Judge

**Information on Potential Appointee**

Name: \_\_\_\_\_ Social Security Number : \_\_\_\_\_

Work Address (including city, state and zip code): \_\_\_\_\_

Present Job Title & Duties: \_\_\_\_\_

Home Address \_\_\_\_\_ Alabama \_\_\_\_\_

**I certify that I meet all of the following requirements established by law for public officers; designated in numbers (1) through (7) below, and that I am neutral and detached from law enforcement as mandated by decisions of the U. S. Supreme Court and designated in number (8) through (10) below:**

- (1) Is a qualified elector;
- (2) Is a resident of the state, circuit, district, or county;
- (3) Has never been convicted of treason, embezzlement of public funds, malfeasance in office, larceny, bribery, perjury or any other crime punishable by imprisonment in the state or federal penitentiary, or, if the person has been convicted of one of the above offenses, he/she has had his civil and political rights restored by pardon;
- (4) Has never been adjudicated to be an idiot or insane;
- (5) Does not have any unpaid judgment against him/her for any moneys received by him/her in any official capacity due to the United States, this state, or any County or Municipality thereof;
- (6) Is not a soldier, seaman, or marine in the regular Army or Navy of the United States; and
- (7) Does not hold an office of profit under the United States or under this state;

**NEUTRAL AND DETACHED REQUIREMENT**

- (8) Is not affiliated with prosecution and police in any manner;
- (9) Is not in any way assigned to police or subject to the supervision of the chief of police, prosecutor, etc., **and**
- (10) Is not connected with law enforcement activities in any way.

\_\_\_\_\_  
Print of Type Name of Potential Appointee

\_\_\_\_\_  
Signature of Potential Appointee

**IMPORTANT NOTE:** If the person being recommended for appointment as a district court magistrate or warrant clerk **and** a municipal court magistrate, the person, if appointed, can be paid for only one position; otherwise, the appointee will be considered as holding two offices of profit in violation of Article XVII, §280, Constitution of Alabama of 1901.

I do attest to the fact that the heretofore requested appointee meets all the requirements established by law for public officers, designated in numbers (1) through (7) above, and is neutral and detached from law enforcement as mandated by decisions by the U. S. Supreme Court and designated in numbers (8) through (10) above.

I hereby appoint \_\_\_\_\_ as  
District Court  Magistrate **or**  Warrant Clerk to serve and perform the duties of such office, under my supervision.

\_\_\_\_\_  
Print or Type Name of Circuit/District Clerk

\_\_\_\_\_  
Court Address                      City                      State                      ZipCode

\_\_\_\_\_  
Signature of Person Administering Officer

\_\_\_\_\_  
Court Telephone Number

\*Only to be used for appointment of individuals  
Currently within the district court clerk's office to  
Serve as district court magistrate or warrant clerk.

Please return completed form to: Administrative Office of Courts  
UJS Magistrate Program  
300 Dexter Avenue  
Montgomery, AL 36104-3741